PhD GOWNING MARSHAL

Specific Location
Medallion Club Terrace
After the marshal training in Victory Room A, you will attend specific training on academic dress.

Number of Staff
6

Reports to
Rena Rigoni

Responsible for
Providing assistance with academic dress for academics and PhDs. Operating a cloak service for academic staff and PhD students and assist in ensuring the room and its contents are secure.

Specific tasks

- Assist with robing prior to the academic procession
- Operate a cloak service to avoid academics and PhD students carrying bags onto the arena. This will ensure the academic procession is smooth and without hindrance
- Remain in Medallion Club Terrace during the ceremony for security purposes.
- Assist with disrobing after the ceremony.
- Return all cloaked belongings to the appropriate staff/PhD graduate.
- Ensure all hoods and mortar boards are placed in plastic tubs.
- Ensure all gowns are covered and hung on gown racks provided.